SOP: Fisher Accu 124D Balance Calibration

Approvals:
Preparer: Jason McMillan Date: 14JAN14
Reviewer: Dr. Maggie Bryans Date: 15JAN14

1. Purpose:

2. Scope:
   2.1. Applies to the weight measurement of laboratory materials.

3. Responsibilities:
   3.1. It is the responsibility of the course instructor/lab assistant to ensure that this SOP is performed as directed and to update the procedure when necessary.
   3.2. It is the responsibility of the students/technicians to follow the SOP as described and to inform the instructor about any deviations or problems that may occur while performing the procedure.

4. References:

5. Definitions: N/A

6. Precautions: N/A

7. Materials:
   7.1. Fisher Accu 124D Balance

8. Procedure:
   8.1. Internal Calibration
       8.1.1. Press the ON/OFF button if the balance is not on.
       8.1.2. Press the “TARE” button to zero the weight display.
       8.1.3. Press the “CAL/CF” button. C CAL will be displayed during calibration.
       8.1.4. When calibration is complete the unit will return to the measurement mode.
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9. Attachments:

Figure 1: Fisher Accu 124D

10. History:

<table>
<thead>
<tr>
<th>Revision Number</th>
<th>Effective Date</th>
<th>Preparer</th>
<th>Description of Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>14JAN14</td>
<td>Jason McMillan</td>
<td>Initial release</td>
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</tbody>
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